



# Great Bromley Parish Council

## NOTICE OF MEETING

Dear Councillors,

Please accept this summons to attend the next meeting of Great Bromley Parish Council on **Wednesday 13<sup>th</sup> August 2025 at 7pm** at Great Bromley Village Hall. Members of the Press and the Public are welcome to attend.

Signed: *Lizzie Ridout*, Parish Clerk Date: **7<sup>th</sup> August 2025**

## AGENDA

### 1. Welcome and apologies for absence

To note any apologies for absence submitted by Members.

- Cllr Hardy
- TDC Cllr Wiggins

### 2. Minutes of the last meeting

To approve and sign the minutes of the meeting held on Wednesday 9<sup>th</sup> July 2025, previously circulated.

### 3. Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests, or other interests, and the nature of them, in relation to any item on the agenda.

### 4. Co-option of councillors

Following the publication of vacancy notices and confirmation that no election has been requested, to consider applications for co-option to the Parish Council.

### 5. Public Participation

Members of the public are welcome to speak for up to 5 minutes. Questions relating to agenda items will be responded to during the relevant discussion.

### 6. Planning Determinations – for information only

REFERENCE	PROPOSAL	LOCATION	DECISION
<a href="#">25/00683/FULHH</a> Mrs Dionne Wilson-Fairwade	Householder planning application - Placement of domestic oil tank.	Meyrick, Colchester Road, Great Bromley	Approval - Full 21.07.2025 Delegated Decision

### 7. Planning Applications

REFERENCE	PROPOSAL	LOCATION
<a href="#">25/01130/COU NOT</a>	Prior Approval Application under Part 3, Class Q of the town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for change of use of agricultural building into three dwellings with rear extension.	Bush Farm, Hall Road, Great Bromley

### 8. Reports

- a) County Councillor's Report
- b) District Councillors' Reports
- c) Parish Councillors' Reports
- d) Clerk's Report and Correspondence received

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**9. Action Sheet review and update**

To review the actions from the last meeting.

**10. Accounts**

The Accounts Monitoring Officer to confirm the accounts are in order.

**11. Highways update**

To receive any updates regarding local highways matters, including planned maintenance, reported issues, and correspondence from Essex Highways, and to consider any actions required by the council.

**12. Councillor Training Opportunities – Essex Association of Local Councils (EALC)**

To consider current training sessions available through EALC, including course dates, costs and bursary options, and to invite councillors to express interest in attendance.

To consider including budgetary provision for training in 2026-27.

**13. Overgrown Hedge Obstructing Public Footpath**

To note concerns raised regarding a hedge encroaching onto the pavement, impeding pedestrian access, and to consider appropriate action, including contacting the landowner or reporting to the relevant authority.

**14. Fly-Tipping and Littering Near Village Recycling Facility**

To note reports of rubbish and broken glass being left adjacent to the recycling bins, posing a safety hazard and detracting from the area's appearance, and to consider measures to address the issue.

**15. Outstanding Tree Works from 2024 Arboricultural Survey**

To review the status of tree maintenance actions identified in the 2024 survey, note any outstanding works, and consider next steps for completion, including contractor liaison and budget implications.

**16. Proposal to Host a Village Fete in 2026**

To consider the feasibility of organising a village fair in 2026 to foster community spirit and local engagement, including potential dates, venues, partnerships, budget and initial planning steps.

**17. Local Government Pay Award 2025-26**

To note the nationally agreed pay award for local government employees effective from 1 April 2025, and its implications for budget planning and staff remuneration.

**18. Clerk's Salary Review – Consideration for April 2026 Implementation**

To consider options for reviewing the Clerk's salary. Any proposed adjustment would be considered for implementation from April 2026 to align with budget planning.

**19. To approve the following payments:**

Clerk's salary	£649.29
HMRC	£162.40
Employer's NI	£65.91
LGPS – ECC Pension	£250.74
Clerk reimbursement – litter bin	£268.94
Great Bromley Village Hall	£26.00
Lewis Mander – Village Maintenance	£480.71
Chris Morgan – Village Maintenance	£785.05
The Messenger – Sponsorship	£135.00
Tuckwells – oil (644590)	£25.74

**20. Climate Change and Carbon Footprint**

To consider the effect of any decisions on our Carbon Footprint and Climate Change in general.

**21. Date of next meeting – Wednesday 10<sup>th</sup> September 2025 at 7pm**

Items of business should be sent to the Clerk before Monday 1<sup>st</sup> September 2025.