

GREAT BROMLEY PARISH COUNCIL
BBANK RECONCILIATION YEAR END 31ST MARCH

Current account balance b/fwd 01/04/2019	£ 24,436.20
Deposit Account Balance b/fwd 01/04/2019	£ 15,597.98
add income	£ 223.45
less expenditure	-
	<u>£ 15,821.43</u>

Current Account statement balance

add income not banked

less expenditure not banked

outstanding cheques

Deposit account statement balance

0.00

Date..... Responsible Officer

OUTSTANDING CHEQUES		
Date	Payee	Amount
Total		0

	VAT			ESSEX CC		
NET	PRECEPT	INTEREST	REFUND	Flowertubs	RECYCLING	VERGES
£11,088.00	11,088.00					
£223.45						
223.45	0.00	0.00	0.00	0.00	0.00	0.00
223.45						
0.00						
0.00						

TOTAL

OTHER	GRANTS	INCOME	notes
223.45			
223.45	0.00	0.00	

GREAT BROMLEY PARISH COUNCIL YEAR ENDED 31st MARCH 2021

DATE	CHQ NO	DETAILS	GROSS	VAT	NET	CLERK'S SALARY
		BUDGET				4,400.00
08/04/2020		Clerk's salary	£286.88	£0.00	£286.88	286.88
08/04/2020		HMRC	£71.60	£0.00	£71.60	71.60
08/04/2020		Great Bromley Village Hall	£22.50	£0.00	£22.50	
08/04/2020	102001	Postage stamps - Clerk's reimbursement (48x2nd)	£30.24	£0.00	£30.24	
08/04/2020	102002	BHIB Council's Insurance	£957.93	£0.00	£957.93	
08/04/2020		Bromley Messenger sponsorship (cheque already issued)	£135.00	£0.00	£135.00	
08/04/2020	102003	EALC/NALC subscription 2020-21	£316.39	£0.00	£316.39	
08/04/2020	102004	Lewis Mander – Village Maintenance	£201.10	£0.00	£201.10	
08/04/2020	102005	Bill Kempster – Village Maintenance	£65.00	£0.00	£65.00	
08/04/2020	102006	Carole Mander – reimbursement of gift vouchers	£155.50	£0.00	£155.50	
13/05/2020		Clerk's salary	£539.95	£0.00	£539.95	539.95
13/05/2020		HMRC	£135.00	£0.00	£135.00	135.00
13/05/2020		Great Bromley Village Hall	£22.50	£0.00	£22.50	
13/05/2020	102007	Elizabeth Ridout – Microsoft 365 subscription	£135.36	£22.56	£112.80	
13/05/2020	102008	Fred Nicholls – VE Day banner	£43.49	£0.00	£43.49	
13/05/2020	102009	Bill Kempster – Village Maintenance	£325.00	£0.00	£325.00	
13/05/2020	102010	Lewis Mander – Village Maintenance	£280.06	£0.00	£280.06	
10/06/2020		Clerk's salary	£539.95	£0.00	£539.95	539.95
10/06/2020		HMRC	£135.00	£0.00	£135.00	135.00
10/06/2020		Great Bromley Village Hall	£22.50	£0.00	£22.50	
10/06/2020	102011	Lewis Mander – Village maintenance	£396.66	£0.00	£396.66	
10/06/2020	102012	Bill Kempster – Village maintenance	£286.00	£0.00	£286.00	
10/06/2020	102013	Bland Landscapes – grass cutting	£604.26	£100.71	£503.55	
08/07/2020		Clerk's salary	£539.95	£0.00	£539.95	539.95
08/07/2020		HMRC	£135.00	£0.00	£135.00	135.00
08/07/2020	102014	Clerk reimbursement - Postage stamps – 24x2nd class	£15.60	£0.00	£15.60	
08/07/2020		Great Bromley Village Hall	£22.50	£0.00	£22.50	
08/07/2020	102015	Seven Rivers – Grant for PPE	£250.00	£0.00	£250.00	

08/07/2020	102016	Bill Kempster – Village Maintenance	£208.00	£0.00	£208.00	
08/07/2020	102017	Lewis Mander – Village Maintenance	£292.46	£0.00	£292.46	
08/07/2020	102018	Deans Nursery – Flower Tubs	£403.20	£67.20	£336.00	
08/07/2020	102019	ICO Data Protection fee	£40.00	£0.00	£40.00	
08/07/2020	102020	Clacton Business Services – payroll	£42.00	£7.00	£35.00	
					£0.00	
					£0.00	
				£197.47	75.00	0.00
					75.00	0.00
						0.00

CLERK'S EXPENSES	PAYROLL SERVICE	HALL RENT	INSURANCE	SUBSCRIPTIONS	AUDIT FEES	IT SUPPORT	VILLAGE MAINTENANC	COMMUNITY PROJECTS	FLOWER TUBS
200.00	130.00	375.00	1,050.00	500.00	250.00	200.00	8500.00	£ -	£ -
		22.50							
30.24									
			957.93						
				135.00					
				316.39					
							201.10		
							65.00		
								155.50	
		22.50							
						112.80			
								43.49	
							325.00		
							280.06		
		22.50							
							396.66		
							286.00		
							503.55		
15.60									
		22.50							
								250.00	

							208.00		
							292.46		
									336.00
				40.00					
	35.00								
0.00	35.00	0.00	0.00	40.00	0.00	0.00		0.00	0.00
0.00	46.67	0.00	0.00	53.33	0.00	0.00	0.00	0.00	0.00
							0.00		

S137 GRANTS	ELECTION COSTS	CONTIN- GENCY
5,000.00	£ 1,250.00	-

**TOTAL
BUDGET
21,855.00**

0.00	0.00	0.00
0.00	0.00	0.00

GREAT BROMLEY PC VAT RETURN

VAT Ref XGV126000101358				
DATE OF INVOICE	SUPPLIERS VAT REGISTRATION NO	DESCRIPTION OF SUPPLY	ADDRESSEE	VAT PAID
18/04/2020	639237322	Microsoft office 365 subscription	Great Bromley Parish Council	22.56
15/05/2020	750631254	Grass cutting	Great Bromley Parish Council	100.71
01/06/2020		flower tubs	Great Bromley Parish Council	67.20
29/06/2020	928387089	payroll	Great Bromley Parish Council	7.00
			Total	197.47

GREAT BROMLEY PARISH COUNCIL
YEAR END 31 MARCH

INCOME & EXPENDITURE	Actual income/spend	Budget	Diff between Actual & Budget
INCOME			
PRECEPT	0.00	-	0.00
INTEREST	0.00	-	0.00
VAT Re-Claimed	0.00	-	0.00
FLOWERTUBS	0.00	-	0.00
RECYCLING	0.00	-	0.00
ESSEX CC	0.00	-	0.00
OTHER	0.00	-	0.00
GRANTS	223.45	223.45	0.00
TOTAL INCOME FOR YEAR	223.45	223.45	0.00
EXPENDITURE			
Clerks Salary	0.00	4,400.00	4,400.00
Clerk's Expenses	0.00	200.00	200.00
Payroll Services	35.00	130.00	95.00
Hall rent	0.00	375.00	375.00
Insurance	0.00	1,050.00	1,050.00
Subscriptions	40.00	500.00	460.00
Audit fees	0.00	250.00	250.00
IT support	0.00	200.00	200.00
Village Maintenance	0.00	8,500.00	8,500.00
Community projects	0.00	-	0.00
Flowertubs	0.00	-	0.00
S137 grants	0.00	5,000.00	5,000.00
Elections	0.00	1,250.00	1,250.00
Contingency fund	0.00	-	0.00
TOTAL EXPENDITURE FOR YEAR	75.00	21,855.00	21,780.00
INCOME LESS EXPENDITURE	148.45		
BALANCE B/FWD			
CURRENT BALANCE			

GREAT BROMLEY PARISH COUNCIL

Receipts and Payments for the year ending 31 March

Year Ended 31st March 2019 £		Year Ended 31st March 2020 £
	RECEIPTS	
	Precept	0
	Recycling	0
	Services to ECC	0
	Bank Interest	0
	VAT Reclaim	0
	Flower Tub Sponsor	0
	Grants	0
	Donations	
	Other Income	223
	Total Receipts	223
	PAYMENTS	
	GENERAL ADMINISTRATION	
	Clerks Salary	0
	Clerks Expenses	0
	Payroll Costs	35
	Hall Rent	0
	Insurance	0
	Subscriptions	40
	Audit Fees	0
	IT Support	0.00
	RUNNING COSTS	
	Village Maintenance	0
	Community Projects	0
	Flower Tubs	0
	Hare Green Play Area	#REF!
	Waste Collection	#REF!
	S137 Grants	0
	Election Costs	0
	Contingency	0
	Total Payments	#REF!
	Surplus Income over Expenditure	#REF!
	Reserves Brought Forward	
	Balance carried forward	#REF!

The above statement fairly reflects the Council's receipts and payments for the year ended 31st March

Approved by the Council on:.....

Signed Chairman.....

Date.....

Accounts Monitoring Officer.....

Date.....

Responsible Financial Officer.....

GREAT BROMLEY PARISH COUNCIL
Current Assets and Liabilities for year ending 31st March

Year Ended
31st March 2017
£

Year Ended
31st March
£

CURRENT ASSETS

Stocks & Stores
VAT Receivable
Temporary Lendings

Bank Current Account
Bank Deposit Account

TOTAL ASSETS

-

FIXED ASSETS

CURRENT LIABILITIES

Uncleared Cheques

TOTAL LIABILITIES

CURRENT ASSETS LESS CURRENT LIABILITIES

-

The above statement fairly reflects the Council's financial position as at 31st March

Approved by the Council on:.....

Signed Chairman.....

Date.....

Accounts Monitoring Officer.....

GREAT BROMLEY PARISH COUNCIL BUDGET YEAR

	Budget 2018/19	Projected Outturn 2018/19	Budget 2019/20
EXPENDITURE			
Clerks Salary	4400	4092	4400
Clerk's Expenses	200	74	200
Payroll Services	130	120	130
Hall rent	350	323	375
Insurance	1050	912	1050
Subscriptions	600	694	500
Audit fees	200	240	250
IT support	200	229	200
Village Maintenance	8500	8518	8500
Community projects	0	0	0
Flowertubs	0	560	0
<i>Play area</i>	250	59	0
S137 grants	5000	4260	5000
Elections	0	85	1250
Contingency fund	1000	0	0
TOTAL EXPENDITURE	<u>21,880.00</u>	<u>20,166.00</u>	<u>21,855.00</u>
INCOME			
Precept	22,000.00		22,000.00
Recycling	497		248
Essex County Council	166		166
Bank Interest	0		8
Other refunds	0		0
Flower Tub Sponsors	475		150
Grants	0		0
Donations	0		0
Other Income	0		0
TOTAL INCOME	<u>23,138.00</u>		<u>22,572.00</u>
Surplus/Shortfall to reserves		- 1,283.00	

**Projected
Outturn
2019/20**

**Budget
2020/21**

0	4900
0	100
120	130
0	270
946	1000
527	550
240	250
158	200
0	10000
175	5000
665	0
0	0
3,237	4000
231	0
0	0

6,299.00

26400

Asset Register

Asset	Remaining Lifespan (Years)
Gym & Play Equipment at Hare Green (including signage and installation)	10
Printer	3
Computer	3
Benches	5
Notice Boards	5
Bus Shelter	50
Flower Tubs	10
Defibrillator	10
Litter Pick Signs (6)	2
Litter Pick Equipment	5
Village Pond	N/A
Village Pond Signage and lifebelt	5
TOTAL	

Value @ 31/03/2017 Depreciation 2018 Value @ 31/03/2018 Depreciation 2019 Value @ 31/03/2019

45,353	4,535	40,818	4,535	36,282
50	17	33	17	17
300	100	200	100	100
2,000	400	1,600	400	1,200
4,000	800	3,200	800	2,400
6,000	120	5,880	120	5,760
600	60	540	60	480
2,000	200	1,800	200	1,600
500	250	250	250	0
150	30	120	30	90
0	0	0	0	0
50	10	40	10	30
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
61,003	6,522	54,481	6,522	47,959

Section 2 - Accounting Statements 2019/20

	Year ending	
	31-Mar-19	31-Mar-20
1. Balances brought forward	45256	39923
2. (+) Precept or rates and Levies	21574	21829
3. (+) total other receipts	2658	0.00
4. (-) staff costs	4083	0.00
5. (-) loan interest and capital repayments	0	0
6. (-) all other payments	25482	75.00
7. (=) Balances carried forward	39923	61,677.00
8. total value of cash and short term investments	39923	61,677.00
9. total fixed assets plus long term investments and assets	52852 tba	
10. total borrowings	0	0

Notes and guidance

Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.

Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.

Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.

Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.

Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).

Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).

Total balances and reserves at the end of the year. Must equal $(1+2+3) - (4+5+6)$.

The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.

The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.

The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).