



Great Bromley Parish Council

MINUTES OF THE MEETING HELD ON WEDNESDAY 12th APRIL 2023 AT 7:30PM AT GREAT BROMLEY VILLAGE HALL

Present: Cllrs Nicholls (Chairman), Blowers, Fairley, Heaney, Lord, Mander and Smith.

Also present: TDC Cllrs Scott and Wiggins, and Lizzie Ridout (Parish Clerk)

Members of the Public: 2

1. Welcome and apologies for absence

The Chairman welcomed those present to the meeting, in particular Cllr Heaney who was attending her final meeting as a parish councillor. Cllr Nicholls thanked Cllr Heaney for her years of service and presented her with a bouquet of flowers.

Apologies for absence were submitted by Cllr Guglielmi.

2. Minutes of the last meeting

The minutes of the meeting held on Wednesday 8th March 2023, previously circulated were approved and signed as a correct record.

3. Declarations of Interest

Members were invited to declare any Disclosable Pecuniary Interests, or other interests, and the nature of them, in relation to any item on the agenda. There were none.

4. Public Participation

Mr Perry spoke about the Tendring Rally and advised of some issues with maps being issues late and several changes. He questioned how the consultation could be valid with such discrepancies on the final route. Cllr Scott undertook to raise the issues with Damian Williams, Corporate Director at Tendring District Council (TDC), with a view to request liaison with Motorsport UK to update local residents with the correct maps.

Ms Fletcher had attended the meeting as a resident interested in being co-opted to the Parish Council.

5. Planning Determinations – for information only

REFERENCE	PROPOSAL	LOCATION	DECISION
22/01597/FUL Mr Brian Day	Proposed conversion of detached building to create ancillary annexe.	Bluegates Barn Carringtons Road, Great Bromley CO7 7UZ	Approval - Full 03.03.2023 Delegated Decision
23/00061/FUL Mr Russell and Mrs Lorna Sharp	Change of Use from Highways to Private Use.	1 Hill Cottages Parsons Hill	Approval - Full 30.03.2023 Delegated Decision
23/00177/FUL HH Mr Bryn Jones - Project Planning and Management	Proposed erection of domestic garage/workshop following demolition of existing lean-to.	3 Newhouse Farm Cottages Hall Road	Approval - Full 30.03.2023 Delegated Decision

The Planning Determinations were noted.

6. Planning Applications

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REFERENCE	PROPOSAL	LOCATION
23/00321/FUL	Proposed revision of previously approved application 17/01706/FUL for a redesign of detached four bedroom dwelling and double garage. Great Bromley Parish Council had no objection to the application.	Land adjacent to Grange Hall, Hall Road, Great Bromley CO7 7TS
23/00351/OUT	Outline Planning Application (Scale to be considered) for proposed erection of house within the grounds of host house, involving the demolition of existing garage and provision of 2 parking spaces onsite. Great Bromley Parish Council considered that the proposal could be overdevelopment of the site, and would like to point out that the scale is yet to be decided. Precise details of the proposed dwelling would be useful before an informed comment can be made.	Eileen Cottage, Parsons Hill
23/00408/FUL HH	Proposed single storey rear extension and first floor addition over existing garage with internal alterations and repairs. Great Bromley Parish Council had no comment on the application.	Chatsworth, Frating Road
23/00417/COU NOT	Prior Approval Application under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the change of use of agricultural building to a dwelling house (reference barn 3) (Class C3) and associated operational development. Great Bromley Parish Council had no comment on the application.	Blue Gates Farm Carringtons Road
22/00429/FUL	Retrospective planning application for the siting of a portacabin to be used as a recording studio (sui generis). Great Bromley Parish Council retained the same comments as previously submitted.	Unit 6 Hazelwood Estate Parsons Hill
23/00466/FUL HH	Proposed extension to existing garage to form an annexe for a purpose ancillary and incidental to the existing dwellinghouse. Great Bromley Parish Council had no comment on the application.	1 - 2 St Marks Cottages Furze Lane

7. Reports

- a) County Councillor's Report - to be circulated when received.
- b) District Councillors' Reports – previously circulated.
- c) Parish Councillors' Reports

Cllr Smith reported one Speedwatch session on Harwich Road with six offenders reported.

Cllr Fairley reported a private hedge was encroaching on the highway causing vehicles to have to use the other side of the road. It was agreed that the Clerk would contact Essex Highways to discuss an approved enforcement approach to the issue. Cllr Fairley also advised that young

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people may be seen in the area over the next few days undertaking their Duke of Edinburgh Awards.

Cllr Mander had considered the local supply of oak trees for the Coronation planting. It was decided that the autumn season would be a better time to do this. It was further agreed to purchase a Coronation rose for Church Meadow.

Cllr Lord had reported fly tipping in Chase Road which had been removed by TDC. The bat box at Hare Green play area had been removed. The goal posts at Hare Green needed painting and it was agreed that the Maintenance Team would undertake this task.

Cllr Blowers reported that the Church Meadow benches need oiling. The Maintenance team could do this, and they had strimmed and cut the closed churchyard. It was agreed for the Maintenance Team contracts to be renewed.

Cllr Heaney advised that due to her leaving the Parish Council, representatives for the Village Hall and the Messenger would need to be organised at the Parish Assembly.

Cllr Nicholls advised that the Village Hall would be celebrating its centenary on Saturday 1st July with an Open Day. It was agreed that the Parish Council would support the day, and to add to the next agenda to agree the content.

d) Clerk's Report and Correspondence received – under agenda items.

8. Action Sheet review and update

The actions from the last meeting were reviewed and noted.

9. Accounts

The Accounts Monitoring Officer confirmed the accounts were in order and ready for year-end reporting and auditing. An increase of the online daily payment limit was increased and then decreased to allow the payment to Proludic last month.

10. The Local Government Boundary Commission for England consultation on division boundaries for Essex County Council

Members were invited to comment on the proposals for new council divisions and division boundaries for Essex County Council, which would come into effect in May 2025.

Members discussed the proposals at length and agreed that they were not in favour of any changes or felt they could make an informed comment until the new Garden Community changes had been ascertained.

11. Local Government Association's (LGA) new Model Code of Conduct for Members

Members considered and unanimously agreed to adopt the Local Government Association's (LGA) new Model Code of Conduct for Members with effect from May 2023.

12. Grounds Maintenance contract 2023-24

Members considered the tender returns for the Grounds Maintenance contract 2023-24 and awarded the contract to Bland Landscapes.

13. Highways update

A pedestrian had experienced a fall in a pothole but was fortunately not too seriously injured. The incident had been reported to Essex Highways and to TDC.

14. Payments

Members approved the following payments:

Clerk's salary	£622.55
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HMRC	£155.60
Reimbursement to Clerk – Microsoft Office 365	£135.36
Great Bromley Village Hall	£30.00
Great Bromley Village Hall – hire for Coronation	£152.00
CiLCA qualification registration fee	£450.00
EALC 2023/24 Affiliation Fees	£360.07
Lewis Mander – Village Maintenance	£162.56
Bill Kempster – Village Maintenance	£137.56
GB Farm Services – Mower service	£199.31
GB Farm Services – hedge trimmer service	£73.25
Clacton Business Services – payroll – for noting only	£51.00
Proludic –Hare Green play equipment for noting only	£44,399.10

It was agreed to request a credit card from HSBC with a limit of £1000, in line with the Parish Council's Standing Orders, to enable Parish Council purchases by the Clerk. Cllr Blowers, as the primary account holder, undertook to speak to HSBC.

15. Climate Change and Carbon Footprint

Members considered the effect of any decisions on our Carbon Footprint and Climate Change in general.

16. Date of next meetings – Wednesday 17th May 2023.

This is due to the elections taking place on Thursday 4th May.

- Annual Meeting – 7.00pm
- Parish Assembly – 7.20pm
- Ordinary Council Meeting – 7.30pm

Cllr Mander and Cllr Smith submitted their apologies for the next meeting.

17. Items for next meeting

The Chairman thanked everyone for attending and closed the meeting at 9.17pm.